

**OFFICE OF THE COMMISSIONER OF HEALTH & FAMILY WELFARE:
ANDHRA PRADESH: AMARAVATHI**

Rc.No.1944/RHS.D/2017

Dated: 25-06-2018

NOTIFICATION

Sub: CH&FW – Issue of Notification for admission into 1st year Multi Purpose Health Workers (Female) Training Course (2 years) for the academic year 2018-2019 in respect of Private MPHW (F) Training Institutions – Instructions Issued - Reg.

Ref: G.O.Ms.No.99, HM&FW (K2) Dept., Dated: 26.5.2014.

The immediate attention of the District Medical and Health Officers / Member-Convener of the Selection Committee for selection of candidates for admission into Multi Purpose Health Workers (Female) Training Course in the respective districts are invited to the reference cited, where in the Government have issued directions, that the MPHW(F) Training Course admissions should be **Online**. Accordingly, the application form for admission into MPHW(F) Training course for the academic year 2018-2019 is kept available in the CH&FW official website <http://cfw.ap.nic.in>.

The following instructions have to be followed while making the admissions for Free (Convener) / Management quota seats in the Private MPHW (F) Training Institutions in their respective districts.

The DM&HOs are informed that as per Rule 14 (i) of the G.O.Ms.No. 99, HM&FW (K2) Dept., Dated 26-5-14, they have to issue an advertisement in two popular daily newspapers, one of which shall be in Telugu for inviting applications from the Candidates who are seeking admissions into 1st year MPHW (F) Training Course (2 years) for Free/Management quota seats in Private MPHW (F) Training Institutions in their respective Districts for the Academic year 2018-2019.

PROCEDURE FOR ADMISSION INTO PRIVATE MPHW(F) TRAINING INSTITUTIONS:

EDUCATIONAL QUALIFICATIONS:

The Minimum Educational qualification for admission into the Multipurpose Health workers (Female) Training Course shall be Intermediate pass with any group.

AGE:

The candidates should have completed the age of 17 years as on 31st December of the year in which the admission is sought and the upper age limit is 30 years of age. The upper age limit is relaxable by 5 years in case of SC, ST and BC's as per rules in force.

CATEGORISATION OF SEATS:

60% of the total number of seats shall be called "Free seats" and the remaining 40% shall be called "Management Seats"

METHOD OF ADMISSION:

(1) Admission to "Free seats" shall be made by a selection committee consisting of the following:

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| (i) Joint Collector of the District | ...Chairman |
| (ii) Dist. Medical & Health Officer | ...Member-Convenor |
| (iii) Superintendent of the Dist.Hqrs. Hospital | ...Member |
| (iv) Principal of concerned training institute | ...Member |

The above committee shall make Selections purely based on merit, on the basis of aggregate marks obtained by the Candidates in the minimum qualifying examination for Multipurpose Health Workers (Female) Training Course i.e., Intermediate Public Examination or its equivalent with any group. In deciding such merit, candidates who pass under compartmental system will be placed after candidates who passed in a single attempt and other guidelines for finalizing the merit will be followed. In case, same marks have been obtained, the age shall be taken as criteria for selection of candidates.

(2) The Principals of Private MPHWF Training Institutions shall admit the candidates as allotted by the above committee on the basis of ranking assigned to them against 60% "Free seats"

(3) For admission to "Management Seats" also, the candidates are required to fill up the online admission application form. The institute submit the list of candidates to the selection committee for its approval. The Selection list should have the photo of the each candidate against her name.

(4) After approval of the students selection list will be submitted to the CH&FW, AP, Amaravathi before commencement of Training Course.

RULES OF RESERVATION:

Rules of reservation shall be strictly followed while making selection for both Free and Management quota seats. Unfilled seats meant for reserved categories shall be kept vacant and shall not be filled up. The stipulations of local area reservations as prescribed in the rules in force by the Education Department shall be followed. Ex.Servicemen & P.H. quota shall be followed.

PERIODICITY OF ADMISSION:

All the Private MPHWF Training Institutions shall admit candidates uniformly once in a year as per INC regulations.

SUBMISSION OF ONLINE APPLICATIONS FOR ADMISSION INTO MPHW (F) TRAINING COURSE:

Online Application form for admission into the course is available in the Commissioner of Health & Family Welfare, A.P., Amaravathi official website i.e., <http://cfw.ap.nic.in>.

Schedule for Admissions into MPHW(F) Training Course(2 Years Course) for the Academic Year-2018-19

1. Online applications for admissions into MPHW(F) Training Course are available w.e.f	26-06-2018
2. last date for Registration fee and for submission of applications	27-07-2018
3. Publication of Selection List by the DM&HOs	21-08-2018
4. Commencement of Classes w.e.f	27-08-2018

The Following steps to be followed for uploading the online admission application:

Step:1: Fill up separate applications for “Free & Management quota seats” available in the particular district in Private MPHW(F) Training Institutions.

Step: 2: Log on to Commissioner of Health & Family Welfare Official Website i.e., <http://cfw.ap.nic.in> for online application form. Fill up all the mandatory fields (*) as per the instructions given in the online application and press submit button. Scan and Upload the candidate photograph without fail.

Step: 3: Download / Print the filled in application form and submit to the concerned DM&HOs in the district where in the institute located for admission in respect of Private MPHW (F) training institute along with photocopies of the following documents:

- (a) SSC certificate
- (b) Intermediate certificate
- (c) Caste Certificate (in case of SC/ST/BCs)
- (d) Residential Certificate/Study Certificate from IVth to Xth class
- (e) Registration fee of Rs.50/- (Rupees fifty only) by way of D.D. in favour of **Commissioner of Health & Family Welfare, A.P.,Amaravathi** payable at **Hyderabad**. BC/SC/ST candidates are exempted from payment of registration fee.

Step: 4: The Last date for submission of downloaded applications to the concerned DM&HOs in case of Private MPHW (F) Training Institutions on or before is **27-07-2018** by **5.00 P.M. (for Free & Management quota seats)** either in person or by Registered post with due acknowledgement. The Department will not be held responsible for any postal delays for non-receipt of applications on or before the stipulated date.

For the Management Quota Seats also, the candidates are required to fill up the online application, download the filled-in application and submit the same along with the Management quota lists to the selection committee for its approval.

The candidates also be informed that the recognition status of the MPH(W) Training Institutions with regard to Indian Nursing Council/Andhra Pradesh Nursing and Midwifery Council can be verified in the respective web sites (1) www.indiannursingcouncil.co.in and 2) nmcouncil.ap.nic.in. The department will not be held responsible for admission of the candidates in a non-recognized institutions.

Further, the District Medical & Health Officers are informed that, every DM&HO will be provided with User ID & Password for verification of online applications received by them and also to download. After selection of the candidates, they have to indicate the selected candidates through online for Free and Management quota seats.

Entire process of selection has to be completed by 21-08-2018. As soon as the selection procedure is completed as per the above instructions and guidelines, the selection lists duly approved by the Selection Committee members should be submitted to this office on **21-08-2018** without fail. The selection list should indicate very clearly the number of candidates under free and management quota for each private nursing school separately.

The District Medical and Health Officers/ Member-Convener of the Selection Committee are requested to follow the above instructions strictly while making admissions into 1st year MPH(W) Training Course (2 Years course) for the Academic year 2018-19.

This has got the approval of the Commissioner of Health & Family Welfare, Andhra Pradesh, Gollapudi.

Sd/- Dr.G.Savithri
for Commissioner of Health & FW

To

All the District Medical and Health Officers/ Member-Convener of the Selection Committee in respective districts in the State and *they are requested to publish the admission notification(2018) in daily newspaper(One Telugu & One English) on or before 07-07-2018 and submit the advertised notification to this office.*

Copy to the Principals of all Private MPH(W) Training Institutes in the state through CH&FW website.

Copy submitted to the Principal Secretary to Government, Health, Medical and Family Welfare Department, Govt. of A.P., Amaravathi for information