

The State Health & Family Welfare Society (RNTCP), NHM invites applications for the following contractual posts for a period of one year .

Rc.No.RNTCP/180/AP/2017

TB-HIV Coordinator-State TB Cell, Vijayawada (1),
Medical Officer- State TB Cell, Vijayawada (1),
Microbiologist-IRL, Visakhapatnam(1),
Sr.LT-IRL, Visakhapatnam(1),
Pharmacist-State Drug Stores, Visakhapatnam (1),
Store Assistant State Drug Stores, Visakhapatnam (1)

Terms of Reference (TORs) and other job details are available on the department website cfw.ap.nic.in

It is reiterated that these are contractual positions only and no other benefits except monthly consolidated remuneration is admissible. The Govt. shall not be liable for any regularization of the contractual services. For all the doctor posts MCI recognition is mandatory. The candidates should belong to the state of Andhra Pradesh (Relevant certificates should be produced). The applicants are requested to submit the applications with Bio-data and photo copies of the certificates of Essential, Preferential and Experience qualifications (RNTCP only atleast one year). Non-submission of any documents summarily rejects the application. The application should be submitted to the following address on or before 1st Mar, 2018 either by Registered Post or in person (on working days) between 11.00am to 4.00pm. This office is not responsible for any postal delays.

O/o Joint Director (TB), Old NRI Building, Room No.403, 4th Floor, Gollapudi, Vijayawada -25. Office : 9849909911

STATE LEVEL

SI.No	Category/ Job title	Essential Qualification/ Requirements	Preferential Qualification	Job Specification/ responsibilities
1	Medical Officer (MO-STC)	<ol style="list-style-type: none"> 1. MBBS or equivalent degree from institution recognized by Medical council of India. 2. Must have completed compulsory rotatory internship 	<ol style="list-style-type: none"> 1. Diploma / MD Public Health / Community Health Administration(CHA)/ Tuberculosis & Chest diseases. 2. One year experience in RNTCP. 	<ol style="list-style-type: none"> 1. To assist the State TB officer and APO in program management activities like planning, budgeting, implementing, monitoring, supervising evaluating and reporting. 2. To link state TB cell with stake holders of the program within and outside the state. 3. To assist State TB Officer in establishing intersectoral and interdepartmental coordination for TB control. 4. To assist the State TB Officer and APO in establishing systems for TB Surveillance(through MIS, Notification, etc.) 5. To assist the STO in planning regular State Internal Evaluations and compilation/analysis of SIE data 6. To conduct supervisory visits to the districts(including SIEs) and report to State TB Officer. 7. To assist state TB Officer in maintaining updated data base of district, subdistrict, peripheral level program managers and stakeholders. 8. To assist State TB Officer in state/district level human resources management. 9. To manage the public grievance redressal mechanism in the State TB Office. 10. To manage the public relations in the State TB Office and assist State TB Officer in compiling information required for reports to governments, legislative assembly, and replies to requests under right to information. 11. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 12. Any other job assigned as per programme need.

2	TB HIV Coordinator	<ol style="list-style-type: none"> 1. MBBS or equivalent degree from institution recognized by Medical council of India. 2. Must have completed compulsory rotatory internship 	<ol style="list-style-type: none"> 1. Diploma / MD Public Health/ Community Health Administration(CHA)/Tuberculosis & Chest diseases 2. Certificate course in HIV medicine 3. One year experience in RNTCP 	<ol style="list-style-type: none"> 1. To assist the State TB officer in program management activities related to TBHIV collaborative activities like planning, budgeting, implementing, monitoring, supervising evaluating and reporting. 2. To link State TB Cell with State AIDS Control society. 3. To assist State TB Officer in gathering political and administrative commitment required for TBHIV collaborative activities. 4. To assist State TB Officer in establishing intersectoral and interdepartmental coordination required for TBHIV collaboration. 5. To conduct exclusive and joined supervisory visits to the districts with SACS officials and report to State TB Officer; also participate as a member of State IE team 6. To maintain updated databases of HIV and TBHIV related services and service providers. 7. To train the district program managers and stakeholders on TBHIV collaboration. 8. To compile and analyse district/ART centre/ICTC wise TBHIV reports and provide feedback to them. To ensure quality of reports by data validation and data verification at source. 9. To assist State TB Officer in supply chain management of drugs for CPT and IPT and modified TB regimen for PLHA with TB on second line ART. 10. To ensure ICF activities at ART/ICTCs and linkages 11. To facilitate trainings related to TB-HIV coordination at State level and monitor these trainings at District level 12. To support district program managers in operating NGO schemes for TBHIV. 13. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 14. Any other job assigned as per programme need.
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3	Microbiologist - IRL	1. M.D.Microbiology or PhD Medical microbiology or MSc. (Medical or Applied microbiology) in order of preference	One year of relevant work experience	<ol style="list-style-type: none"> 1. To handle day to day correspondence in IRL pertaining to quality assurance of sputum smear microscopy. 2. To train the district program managers, statistical assistants and Senior Tuberculosis Laboratory Supervisors on RNTCP Lab Quality Assurance. 3. To train Laboratory technicians and STLSs on sputum smear microscopy. 4. To conduct on site evaluation of districts and report to State TB Officer and National Reference Laboratory. 5. To track quality assurance reports and action taken reports from the districts and provide feedback. 6. To assist State TB Officer in quality assurance and procurement of laboratory consumables at the state/district levels. 7. To engage and monitor the performance of agencies for preventive maintenance of microscopes. 8. To oversee preparation and maintenance of panel slides for EQA. 9. To facilitate lab EQA in CDST(LJ,LC,LPA) of all participating CDST laboratories in the State, in coordination with respective NRLs 10. Monitor performance and quality indicators of all participating CBNAAT labs in the State 11. To oversee data entry of Direct Microscopy/CDST labs into the TB ICT application(NIKSHAY) 12. To assist the State TB Officer in conducting review of quality of microscopy by analysis of microscopy data, EQA annexure reports and OSE reports. 13. Any other job assigned by STO as per program need.
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4	Pharmacist cum Storekeeper (State Drug Store)	Degree/ Diploma in Pharmacy	1 year experience in managing drug store in a reputed hospital/health center recognized by Govt	<ol style="list-style-type: none"> 1. To handle day to day communications pertaining to drug logistics. 2. To maintain registers, vouchers, issue receipts, payment receipts, physical verification reports and maintenance records. 3. To maintain state level drugs stock as per program guidelines. 4. To follow "First Expiry First Out" principle at the state drug store and monitor the same in district drug stores. 5. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 6. To assist State TB Officer in imparting drug logistics trainings to district level pharmacists 7. To analyze the quarterly drug and logistics report of districts. 8. To ensure submission of monthly district drug store reports to the State Tuberculosis Office. 9. To visit district/TU drugs stores and report to STO. 10. To prepare monthly patient wise boxes of second line drugs. 11. To monitor recording and maintenance of store temperature where 2nd line drugs are stored and to suggest actions for proper storage of drugs at all levels. 12. To maintain the computer and peripherals in the State Drug Store. 13. Any other job assigned by as per program need.
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5	Store Assistant (State Drug Store)	10+2	<ol style="list-style-type: none"> 1. Diploma in pharmacy 2. Conversant with various computer programming including MS Word, Excel and simple statistical packages 	<ol style="list-style-type: none"> 1. Assist Pharmacist in Handling of drug stores in the State Drug Stores including Receipts & Issues. 2. Arranging and shifting of Drugs quota as and when required with the help of class IV. 3. Recording & Reporting of drug stocks at the stores 4. Maintaining and verifying the prepared CAT IV & V PWBs. 5. Repacking of 2nd line loose drugs into IP & CP 1 monthly boxes 6. Assist for Data entry in programme based software for drug Logistics 7. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 8. Imparting drug logistics trainings to district level Pharmacists 9. Any other job assigned as per programme need
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6	Sr. Lab. Tech. for IRL	MSc.medical microbiology or MSc.Microbiology or MSc.biotechnology or BSc.biotechnology with DMLT or BSc.microbiology with DMLT or BSc. with DMLT or equivalent	At least one year of work experience in related field	<ol style="list-style-type: none"> 1. To assist microbiologists in trainings of microscopy and collection and transportation of samples and culture/DST. 2. Manufacture panel testing slides for EQA. 3. Assist the microbiologist in On Site Evaluation. 4. Perform the laboratory activities including Culture and DST 5. Assist Microbiologist in data compilation and analysis. 6. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 7. Any other tasks assigned as per program needs.
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