

APPLICATION FOR THE POST OF CIVIL ASSISTANT SURGEON SPECIALIST (GYNAECOLOGY) IN
COMMISSIONER, ANDHRA PRADESH VAIDYA VIDHANA PARISHAD: GOLLAPUDI :: VIJAYAWADA

Registration No.

Latest Passport
size Photo Self
Attested

Registration Fee: Demand Draft for Rs. 500/- (Rupees five hundred only) in favour of Commissioner, AP Vaidya Vidhana Parishad , Gollapudi, Vijayawada Payable at Vijayawada (Fee is exempted for SC, ST, BC, PH & Ex-Servicemen as per Govt. Rules)		DD Number	Date	Name of the Bank & Branch						
1	Name of the Applicant (in Capital Letters)	Surname		Name						
2	Father's Name									
3	Sex	Male			Female		Trans Gender			
4	Date of Birth (DD-MM-YYYY)	D	D	M	M	Y	Y	Y		
5	Age as on 01-07-2018									
6	Religion									
7	Social Status	ST/SC/ BC / OC			If BC Category Group :	A	B	C	D	E
8	Whether claiming relaxation of Age if any (Specify the category)									
9	Whether belongs to Physically handicapped (Certificate issued by Medical Board (SADAREM) to be enclosed)	Yes/No if yes, OH <input type="radio"/> VH <input type="radio"/> HH <input type="radio"/>								
10	Whether belongs to Ex-Service Men category : length of service in armed force(Certificate to that effect issued by concerned authorities to be enclosed)	Yes/No								
11 Details of School Education (Certificates must be enclosed)										
Sl. No.	Class	Name of the School & Place			Year of Passing		District			
1	IV									
2	V									
3	VI									
4	VII									
5	VIII									
6	IX									
7	X									

:: 2 ::

12. Details of Educational Qualification : (Self Attested copies to be enclosed)

Sl. No.	Educational Qualifications (PGDegree/Diploma/DNB)	Month and year of Passing	Name of the College & University	Maximum marks	Total marks obtained

13. Registration details:

a.	A.P. Medical Council Regd. No & date (PG Registration should also be enclosed)		
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14	Are you working on contract basis with Govt. of A.P.	Yes	No
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15	If Yes : Certificate from the controlling officers concerned DM&HO/DCHS, any other recruitment authority of State Government of Andhra Pradesh to be enclosed)		
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16	Length of Contract Service	Years	Months	Days	

Name of the institution	From	To	Tribal / Rural / Urban

17 Address for communication along with PIN Code: (in capital letters)

Name of the Candidate ::
Fathers / Husband Name ::
House. No. ::
Street ::
Village/ Town / City Mandal ::
District PIN CODE ::
STATE ::
MOBILE NO. ::
e-MAIL ID

DECLARATION OF THE APPLICANT

I, _____ S/o,

D/o, W/o, _____

certify that the particulars given above are correct and true to the best of my knowledge and belief. I also agree that in the event of any of the particulars furnished in my application being found to be incorrect or false at a later date, my appointment will be cancelled summarily and I will be liable for punishments if any as per rules and law.

I, _____ S/o,

D/o, W/o, _____ will

abide by the rules under which I may be appointed in regular service in any part of Andhra Pradesh if selected. I will join in the place where I am posted as per the requirement of the department within the stipulated time specified by the authorities failing which I forfeit my rights to be appointed in this recruitment.

SIGNATURE OF THE APPLICANT

**CERTIFICATE TO BE ISSUED BY THE CONTROLLING OFFICER CONCERNED
DM&HO / DCHS / ANY OTHER APPOINTING AUTHORITY**

This is to certify that Dr. _____,
S/o, D/o _____ has been
working as Medical Officer in PHC/CHC/AH/District Hospital on contract basis. The
details of his/her service as on 09-10-2018 are as follows:

Name of the Institution	Tribal/Rural / Urban	Working Period		Duration	Reasons for break in service if any	Appointed by DSC or any other appointing authority permitted by AP State Govt, specify	Charges / Allegations / Adverse remarks if any
		From	To				

I hereby declare that,

1. Total contract service eligible for weightage
 - a. Tribal _____ Months
 - b. Rural _____ Months
 - c. Urban _____ Months
2. His/ her services as Medical Officer during the contract period are satisfactory.
3. He/she does not have any adverse remarks from his/ her superiors during the period of contract service as Medical Officer.
4. He / She is eligible for contractual service weightage as per the rules published in the notification and Government Orders.

Date :

Place :

SIGANTURE OF CONTROLLING OFFICER
(DM&HO / DCHS / ANY OTHER
AUTHORITY WHO APPOINTED THE
APPLICANT)

: 5 :

CHECK LIST:

1.	PG Degree/Diploma/DNB marks lists of the qualifying examination.	Yes/No
2.	PG Degree/Diploma/DNB Certificate Provisional/Original.	Yes/No
3.	Certificate of permanent Registration in AP Medical Council.	Yes/No
4.	SSC or equivalent certificate (for Date of Birth)	Yes/No
5.	Study Certificates from class IV to X	Yes/No
6.	Local candidature certificate in case of private study	Yes/No
7.	Latest Caste Certificate issued by MRO	Yes/No
8.	Service certificate from the controlling officer in case of Contract Service	Yes/No
9.	Crossed demand draft for Rs.500/-	Yes/No
10.	PH Certificate if applicable	Yes/No
11.	Ex-Servicemen certificate if applicable	Yes/No

SIGNATURE OF THE CANDIDATE

GOVERNMENT OF ANDHRA PRADESH
NOTIFICATION NO. 1/2018
COMMISSIONER OF AP VAIDYA VIDHANA PARISHAD
INFORMATION TO CANDIDATES

Para -1 :

Applications are invited from eligible candidates with effect from 09-10-2018 in the prescribed 'Application form' on all working days up to 3:00 pm on 31.10.2018 for recruitment to the posts of Civil Assistant Surgeon Specialists (Gynaecology) in APVVP Hospitals.

Note:-

1. The Applications received in the prescribed form and within the time shall only be considered and Department will not be responsible for postal loss or transit delays. (if they send directly to the office of the Commissioner, Andhra Pradesh Vaidya Vidhana Parishad, Gollapudi, Vijayawada by post) Copies of the certificates issued by the Competent authority shall compulsorily be enclosed with the Application form, failing which the application shall be summarily rejected.

NOTE ON IMPORTANT LEGAL PROVISIONS GOVERNING THE RECRUITMENT
PROCESS:

Para - II

1. Vacancies : The recruitment will be made to the 46 vacancies. The No. of vacancies is provisional and likely to increase or decrease as per the need of the department.
2. Scale of Pay:
 - a) 40270-1110-42490-1190-46060-1270- 49870-1360-53950-1460-58330-1560- 63010-1660-67990-1760-73270-1880- 78910-2020-84970-2160-91450-2330- 93780 and other allowances as admissible under the rules in force from time to time.
3. Caste & Community:
 - a) Latest Community Certificate issued by the competent authority in terms of G.O.Ms.No. 58; SW(J) Deptt., dt: 12-05-1997 (Candidates belonging to BCs, SCs & STs of other States are not entitled for reservations)
 - b) The General Rule 22 of Special representation shall apply to the appointments of these posts subject to various provisions in the relevant Service rules, except in the case of Physically handicapped persons.
4. The reservation to Women will apply as per General Rule 22-A (G.O.Ms.No. 41, WD&CW(Estt)Deptt., dt: 01-08-1996
5. The Rule of reservation to local candidates is applicable :

Zonal/Local : In terms of Para 8 of the G.O., A.P. Public Employment (Organization of local cadres) and regularization of Director Recruitment order 1975 (G.O.Ms.No. 674; G.A.(SPF.A)DEPARTMENT, DT: 28-10-1975) G.O.P No.763;G.A.(SPF.A)Department, dt: 15/11/1975), read with G.O.Ms.No.124, G.A.(SPF.A) Department , dt; 7/3/2002 & Govt.Memo.No.1585/D1/2014, Dated:18.08.2014 of HM&FW(D) Dept.

Reservation to the local candidates is applicable as provided in the Rules and as amended from time to time as in force on the date of notification. The candidates claiming reservation as local candidates should enclose the required study certificates (from IV class to SSC) or Local Candidature certificate in the prescribed proforma issued by the MRO in case of private studies. Production of certificates after submission of application will not be entertained under any circumstances.

A. Definition of local candidate:

- i. "Local candidate" means a candidate for direct recruitment to any a post in relation to that Local areas where he/she has studied in Educational Institutions(s) for not less than four consecutive academic years prior to

and including the year in which he/she appeared for SSC or its equivalent examination. If however, he/she has not studied in any educational Institution during the above four years period, it is enough if he/she has resided in that area which is claimed as his/her local area during the above said period.

- ii. In case the candidate does not fall within the scope of the above, it will be considered if he/she has studied for a period of not less than seven years prior to and inclusive of the year in which he/she has studied for the maximum period out of the said period of seven years and where the period of his/her study in two or more local areas are equal such local area where he/she has studied last (in such local areas) will be taken for determination the local candidature. Similarly, if he/she has not studied during the above said period in any Educational Institution(s) the place of residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he/she resided last.
- iii. If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4/7 years period. If, however, it is based on residence, a certificate should be submitted which is obtained from an Officer of the Revenue Department not below the rank of Mandal Revenue Officer, in independent charge of a Mandal.
- iv. If, however, a candidate has resided in more than one Mandal during the relevant four/seven years period but within the same District or Zone as the case may be separate Certificate from the Mandal Revenue Officers, exercising jurisdiction have to be obtained in respect of different areas.
Note: A Single certificate, whether of study or residence would suffice for enabling the candidate to apply a "LOCAL CANDIDATE"

(B) Residence certificate will not be accepted, if a candidate has studied in any Educational institutions upto S.S.C. or equivalent examination, such candidates have to produce study certificates invariably.

(C) Each of the following zones comprises the District mentioned against each Zone.

ZONES	DISTRICT INCLUDED
I	Srikakulam, Vizianagaram and Visakhapatnam
II	East Godavari, West Godavari and Krishna
III	Guntur, Prakasam, and Nellore
IV	Chittoor, Cuddapah, Ananthapur, and Kurnool

The candidates claiming reservation as Local candidates should enclose the required certificates issued by the concerned authorities. Production of certificates after submission of application will not be entertained under any circumstances.

- D. Residence certificate will not be accepted, if a candidate has studied in any educational institutions upto SSC or equivalent examination, such candidate have to produce study.
- E. This local reservation is only for providing Zonal representation. The candidates will be posted in any vacancy in the State as this is a State Cadre post, as per G.Os. stated in point No.5 of para II.
- 6. Reservations to disabled persons, are subject to their eligibility to the posts be subject to special rules/adhoc rules governing the posts
- 7. Rules :

All are informed that the various conditions and criteria prescribed herein are Governed by the General rules of A.P. State and Subordinate Service Rules, 1996 read with the relevant specific rules applicable to any particular service in

the Departments, any guidelines or clarification is based on the said rules, and in case of any necessity, any matter will be processed as per the relevant general and special rules, cited as in force.

8. The Department is empowered to conduct the recruitment for appointments to the posts notified herein duly following the principles of order of Merit and ensuring that the whole recruitment and selection process is carried out with utmost regard to maintain secrecy and confidentiality, so to ensure that the principle of merit is scrupulously followed.

PARA 2 : Educational Qualifications:

- a) Candidates should have passed PG Degree/Diploma/DNB in Gynaecology or its equivalent included in the MCI Act, 1956 as amended from time to time and from a College recognized by the Medical Council of India.
- b) Candidates passed from unrecognized Universities are ineligible. Such application if received will be rejected. If noticed at a later date his/her appointment will stand cancelled automatically if selected.
- c) Must be registered (on Permanent basis) with State Medical Council of Andhra Pradesh.

PARA – 3: AGE:

The minimum and maximum age shall be reckoned as on 01-07-2018 with the relaxations allowed for reckoning duly the maximum age limit as per rules. The candidate should not have completed (41) years of age as on 01.07.2018. The age limit is subject to issue of Government Order with regard to age relaxation, if any.

Relaxation will be as follows:-

i)	For Reserved Category (Five years)
ii)	For ex-service Men 3 (Three) years in addition to the length of service in armed forces.
iii)	Disabled persons 10 (Ten) years.

EXPLANATION:

The above age limits are subject to a maximum of 50 years in any case.

PARA – 4: FEE:

Each application must be accompanied by D.D. worth Rs. 500/- (Rupees five hundred only) obtained on or after 09-10-2018 and prior to 31.10.2018 payable at Vijayawada drawn **in favour of Commissioner, AP Viadya Vidhana Parishad, Gollapudi, Vijayawada**. Applications without fee will be rejected summarily except the exempted cases as given below

NOTE ON EXEMPTIONS:

The following category of candidates are exempted from payment of fee.

- a) SC, ST, BC, PH and Ex-Service Men.

PARA – 5: METHOD OF SELECTION:

A.Selection Process:

CRITERIA	Weightage (Total Marks 100)
Aggregate of marks obtained in all the years in the qualifying examination	65% for PG Diploma
Additional Qualification	10 % for PG Degree/DNB
Weightage for experience of Government service including Contract service	Upto 15% a.@2.5 marks per six months in Tribal area b.@2.0 marks per six months in Rural area c.@1.0 marks per six months in urban areas
Weightage for No.of years since passing qualifying examination	Upto 10 marks @1.0 marks per completed year after acquiring requisite qualification

B. Particulars of weightage:

1. @ 2.5 Marks per Six months in Tribal area.
2. @ 2.0 Marks per Six months in Rural Area.
3. @ 1.0 Marks per Six months in Urban Area.
4. Upto 10 marks @ 1.0 mark per each completed year from the date of passing of required qualification.
5. No weightage will be given for the service rendered less than Six months. Weightage will be given only for the completion of Six months period.
6. The Medical Officer who are appointed on Contract basis by DSC or any other appointing authority permitted by State Government may be continuing in service (or) they may not be in service at presently subject to condition that, they shall not be removed from service on any disciplinary grounds/adverse remarks.
7. They should have minimum Six months of continuous service as Contract Medical Officer to be eligible for weightage.
8. They should have put in satisfactory service. The candidate will not be given any weightage, if any adverse remarks are passed. Candidates should enclose a certificate from the controlling Officers concerned (DM&HO / DCHS / Any other authority who appointed the applicant) to that effect and an undertaking by themselves in prescribed proforma provided in the application.
9. There will be no interview.

PARA – 6: HOW TO APPLY:

A. How to obtain application from:

- i) Candidates should download the Application Form from the web site www.cfw.ap.nic.in. Please use only the application form downloaded from web site. The applications submitted in other formats will not be considered and those will be rejected summarily.
- ii) The filled in applications shall be submitted to the Commissioner, AP Vaidya Vidhana Parishad, Gollapudi, Vijayawada on or before 3.00 P.M of 31-10-2018. The applications received after 3.00 PM of 31-10-2018 will be rejected summarily.
- iii) While submitting the application, the following guidelines shall be followed:

The Envelope should be superscribed as follows:

A.P .Medical & Health Services

Notification 01/2018

RECRUITMENT OF CAS (GYNAECOLOGY) - 2018

To

The Commissioner,
Andhra Pradesh Viadya Vidhana Parishad,
Gollapudi One Centre,
Himagna Towers, 4th Floor,
Gollapudi, Vijayawada.
PIN: 521 225.

From

The un-superscribed applications might be mixed up with other and they may not be considered.

Note:

- 1) Each envelope should contain only one application.
- 2) The applicant should send the envelope containing the application by Registered post.
- 3) The department is not responsible if un-super scribed envelopes got mixed up with other envelopes. The applicants are therefore advised to strictly follow the instructions in their own interest and super scribe the envelopes accordingly.
- 4) Incomplete / incorrect applications and applications received after due date and time will be summarily rejected. The information if any furnished by the candidate subsequently will not be entertained by the Department under any circumstances. The Department will not be responsible for postal loss or transit delay. Applicants should be careful in filling up of the application and submission. If any lapse is detected during the scrutiny, the candidature will be rejected even through he/she comes through the final stage of recruitment process or even at a later stage.

PARA – 7 INSTRUCTIONS TO CANDIDATES:

- 1) The candidate must note that his/her selection for counseling is strictly provisional. The mere fact that calling for counseling does not imply that his/her candidature has been finally cleared by the department or that the entries made by the candidate in his/her application have been accepted by the department as true and correct.
- 2) One self-addressed cover of size 12X26 CM with postal stamps worth of Rs.40/- (Rupees forty only) and a self-addressed post card are to be enclosed.
- 3) The candidates doing PG Degree /Super Specialty are advised not to apply. Permission will not be given to continue their PG/Super Specialty course under any circumstances if selected.
- 4) The above appointments are purely temporary and likely to be regularized as per the rules.
- 5) Candidates selected and posted to any medical institutions as per requirement of department.
- 6) They should stay at the Headquarters compulsorily .
- 7) Candidates selected and appointed should abide by the Government rules from time to time with regard to private practice.
- 8) Selected candidates shall be liable to serve in any part of Andhra Pradesh. If selected he/she should join in the place where he/she posted within the stipulated time, failing which the selection stands cancelled.

PARA-8 DEBARMENT

1. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects. Any candidate furnishing in-correct information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment & future recruitments.
2. The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Department will be sufficient reason for take necessary action against him by the department.

PARA- 9 DEPARTMENT'S DECISION TO BE FINAL

The decision of the department pertaining to the application and its acceptance or rejection as the case may be conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The department also reserves its right to cancel and modify regarding time and conditions laid down in the notification for conducting the various stages upto selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

Para – 10 Certificates to be enclosed:

- A. Attested copies of :
 - a. Marks memo of PG Degree/Diploma/DNB
 - b. PG Degree/Diploma/DNB Certificate / Provisional.
 - c. Certificate of permanent Registration in AP Medical Council.
 - d. SSC or equivalent certificate (for Date of Birth)
 - e. Study Certificates from class IV to X from the school where the candidate studied. If SSC or its equivalent done by private study, without attending any school, residence certificate i.e., local Candidature certificate from MRO (in prescribed proforma). In the absence of the above certificate the candidate will be considered as non- local.
 - f. Copy of the latest Caste Certificate in case of SC/ST/BC (with categorization if any) issued by MRO concerned. In the absence of proper certificates the candidate will be considered as OC only.
- B. Service certificate from the controlling officer concerned (DM&HO/DCHS / Any other authority who appointed the applicant) in case of Medical Officer working on contract basis. In absence of which the candidate will not be given any weightage.
- C. Crossed demand draft for Rs.500/- (Rupees five hundred only) drawn on or after 09-10-2018 to 31-10-2018 on any nationalized bank in favour of Commissioner, AP Vaidya Vidhana Parishad, Gollapudi, Vijayawada.
- D. PH & Ex-Servicemen Certificate in case of applicable.
- E. Any other Certificate as applicable.
- F. The applications submitted without the required certificates and incomplete applications will be rejected summarily.

Sd/- Commissioner, AP Vaidya Vidhana Parishad

